

Ministers of Communion Roster: September - November 2019

Thank you for your continuing ministry to the Parish. It is very much appreciated.

If you are unavailable on date rostered, please arrange a replacement.

It is suggested you refresh yourselves with procedure notes ~ Fr Peter has a copy of this.

Those first on list * bring Ciboriums from Tabernacle to Altar.

| | 5:00pm | | 10:30am | |
|-------------|---|-----------------------------------|---|--|
| Sept 7/8 | * Monica Leslie Celso Alvarez Ardie Manarang | Mercy Thomas Christy Manarang | * Emani Ilalio Brett Martin Catherine Fitzpatrick Richel Fitzpatrick | Sandra Martin Paulette Robinson Mike Stopforth |
| 14/15 | * Terry Stockdale Maxine Spivey Alphonsa Thomas | Sally Clemens Dorothy Lane | * Brian Mathieson Angela Smith Sr Raye Vipin Varghese | Joseph Thomas Melody Spalana Bishop Paul |
| 21/22 | * Ardie Manarang Celso Alvarez Mercy Thomas | Christy Manarang Monica Leslie | *Catherine Fitzpatrick Richel Fitzpatrick Brett Martin Sandra Martin | Paulette Robinson Julia Udtohan Emani Ilalio |
| 28/29 | * Alphonsa Thomas Maxine Spivey Dorothy Lane | Terry Stockdale Sally Clemens | * Edwin Daniot Sr Raye Melody Spalana Cesse Castro | Brian Mathieson Joan Carroll Joseph Thomas |
| Oct 5/6 | * Mercy Thomas Celso Alvarez Monica Leslie | Dorothy Lane Joan Carroll | * Angela Smith Brett Martin Vipin Varghese Paulette Robinson | Sandra Martin Richel Fitzpatrick Emani Ilalio |
| 12/13 | * Sally Clemens Terry Stockdale Ardie Manarang | Maxine Spivey Christy Manarang | *Mike Stopforth Joseph Thomas Brian Mathieson Sr Raye | Catherine Fitzpatrick Julia Udtohan Melody Spalana |
| 19/20 | * Celso Alvarez Mercy Thomas Monica Leslie | Dorothy Lane Alphonsa Thomas | *Brett Marin Joan Carroll Paulette Robinson Richel Fitzpatrick | Edwin Daniot Vipin Varghese Sandra Martin |
| 26/27 | * Maxine Spivey Sally Clemens Alphonsa Thomas | Joan Carroll Terry Stockdale | * Joseph Thomas Mike Stopforth Catherine Fitzpatrick Cesse Castro | Sr Raye Melody Spalana Brian Mathieson |

Nov

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|--------------------|---|---------------------------------|---|--|
| 2/3 | * Christy Manarang Sally Clemens Celso Alvarez | Maxine Spivey Ardie Manarang | * Sandra Martin Mike Stopforth Edwin Daniot Angela Smith | Emani Ilalio Richel Fitzpatrick Brett Martin |
| 9/10 | * Dorothy Lane Alphonsa Thomas Terry Stockdale | Mercy Thomas Joan Carroll | *Sr Raye Catherine Fitzpatrick Brett Martin Vipin Varghese | Brian Mathieson Julia Udtohan Sandra Martin |
| 16/17 | *Ardie Manarang Maxine Spivey Christy Manarang | Celso Alvarez Monica Leslie | *Richel Fitzpatrick Paulette Robinson Joseph Thomas Richel Fitzpatrick | Joan Carroll Emani Ilalio Angela Smith |
| 23/24 | *Monica Leslie Sally Clemens Dorothy Lane | Mercy Thomas Alphonsa Thomas | *Vipin Varghese Julia Udtohan Edwin Daniot Melody Spalana | Joseph Thomas Catherine Fitzpatrick Emani Ilalio |
| Nov/Dec | | | | |
| 30/1 | *Maxine Spivey Celso Alvarez Sally Clemens | Mercy Thomas Terry Stockdale | *Richel Fitzpatrick Brett Martin Paulette Robinson Brian Mathieson | Sandra Martin Joan Carroll Cesse Castro |
| Aug/Sep | | | | |
| 31/1 st | *Christy Manarang Alphonsa Thomas Monica Leslie | Ardie Manarang Dorothy Lane | *Julia Udtohan Mike Stopforth Sr Raye Melody Spalana | Joseph Thomas Angela Smith Vipin Varghese |

PLEASE READ PROCEDURE NOTES - These are most important.

Preparation

- Please **check your roster**. If you are unable to meet your commitment, for whatever reason, please contact another minister, as soon as possible, to fill in as **your replacement**.
- Even when not "rostered" please arrive at Mass **early and prepared** in case you are needed.

Bringing hosts from tabernacle

- This is the role of the person with the **first name on the roster**.
To minimise distracting movement, and to signal your remembrance of your role for the day, would that person please sit on the tabernacle side near the front.
Please **move to the tabernacle** *when people stand for the Our Father prayer*.
Open the tabernacle, genuflect to the Blessed Sacrament, remove all the ciboriums (we need *all* vessels for communion), and go to the first step to the sanctuary near the lecturn and wait.
- **At the sign of peace** move onto the sanctuary area and **take the ciboriums to the altar**.
Never move in the sanctuary space while the priests announces "Behold the Lamb of God".
Movement would be disrespectful and distracting at this critical time of our expression of faith.

Remaining ministers coming up to the altar

- All other rostered ministers come forward **immediately at the beginning of the sign of peace.** Go to the side table, wash your fingers in the big bowl provided, and move to the sanctuary.
- **Other non-rostered ministers please check numbers and, if needed to help out,** please come forward at the “Lamb of God.” (don’t move during the priest’s “Behold the Lamb of God” words).

Placement of ministers (priests and other ministers) on Sundays to give Communion.

- Each side of the centre aisle, two lines of communicants should move in parallel between the pews and sanctuary without crossing over from their independent lines and clashing into each other. Therefore....
- **Hosts:** Two ministers stand immediately in front of the pews, by the second kneeler support (counting from the center aisle), and face to the centre aisle.
Two ministers stand with hosts **in the centre on the bottom step.** In this way there is more space for some waiting communicants to pass on behind the center line to the pew/side host distributor.
- **Chalices:** Each minister with a chalice stands in the same line as one minister with hosts. So two stand on the first step, one each side of the main aisle, but at the far ends of the sanctuary. Two stand just in front of the pew, one each side of the main aisle, but at the far ends of the pews. On the Our Lady statue side that will mean standing in the seat recess area by the organ.

Giving Communion

- **Body:** Hold the Body of Christ slightly above the ciborium and say “**Body of Christ.**” Then wait till they respond with “Amen” before reverently giving the host.
- **Blood:** Follow the same process above but say “**Blood of Christ.**” *Hold chalice and purificator in such a way that, between each communion, you can safely and firmly wipe both the inside and outside parts of the chalice contacted by the mouth. This is most important as people have stopped receiving the precious blood when they have seen this purification not being done well.*

After Communion

- **Chalice ministers:** At the side altar, please **consume ALL the Precious Blood left over in your chalice,** or ask a co-minister to help you. Then adding a little water helps to remove remaining drops.
- **Host ministers** place Ciboriums on the altar corporal. One minister returns them to the tabernacle, and returns key to the side altar by the used chalices.
- **After Communion one minister** carries tray with chalices, empty ciborium, water & wine cruets etc from side altar into sacristy, ready for washing, along with the tabernacle key.